

Supplement to the 2003-2005 Catalog



BIOLA

CATALOG

04-05

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2004/2005 CATALOG SUPPLEMENT

THIS SUPPLEMENT CONTAINS, FINANCIAL INFORMATION, UNIVERSITY STATISTICS AND THE ACADEMIC CALENDAR FOR THE 2004/2005 YEAR, AND ANY NEW OR ESSENTIAL COURSES OR DEGREE PROGRAMS.

THIS CATALOG IS PUBLISHED FOR INFORMATIONAL PURPOSES. EVERY EFFORT IS MADE TO ENSURE ITS ACCURACY. HOWEVER, THE PROVISIONS OF THIS CATALOG ARE NOT TO BE REGARDED AS AN IRREVOCABLE CONTRACT BETWEEN THE STUDENT AND THE UNIVERSITY. THE UNIVERSITY RESERVES THE RIGHT TO CHANGE ANY PROVISION OR REQUIREMENT AT ANY TIME, TAKING PRECAUTIONS THAT SUCH CHANGES DO NOT CAUSE A HARDSHIP ON STUDENTS ENROLLED. STUDENTS SHOULD CONSULT THE CURRENT SCHEDULE OF CLASSES FOR SUPPLEMENTARY INFORMATION.

THIS SUPPLEMENT IS TO BE USED WITH THE 2003/2005 UNIVERSITY CATALOG FOR A BETTER UNDERSTANDING OF THE PROGRAMS OFFERED BY THE UNIVERSITY.

13800 Biola Avenue • La Mirada • CA • 90639 • Tel.: 562-903-6000

FINANCIAL INFORMATION

BIOLA UNIVERSITY TUITION INFORMATION 2004/2005

<i>School/Degree/Program</i>	<i>Semester Tuition</i>	<i>Annual Tuition</i>	<i>Cost Per Unit</i>	<i>Summer Session 2004 Per Unit</i>	<i>Interterm 2005 Per Unit</i>	<i>Semester Audit Fee Per Unit*</i>
Undergraduate Tuition	(12-18 units)		(1-11, 19+)			
(including A.S. fee)	\$10,466	\$20,932	\$873	\$380	\$380	\$50
English Language Studies (103-109) — No course may be audited.						
Special Student Tuition (non-degree seeking)						
Undergraduate Special Students	10,466	20,932	873	380	380	50
Professional Studies						
Adult Degree Program — No course may be audited.			495			
English Language Institute (100-102)-No course may be audited.			424	424	424	
Graduate Tuition (including A.S. fee)						
School of Arts and Sciences & Graduate Special Students						
Master's Programs (post baccalaureate except Rosemead)			362	362	362	50
School of Business †						
Prerequisites and Theology			362	362		50†
Core and Electives			606	606		50†
School of Professional Studies — No course may be audited.						
Master in Organizational Leadership			445	445	445	
Master in Christian Apologetics			362	362	362	
Master in Science and Religion			362	362	362	
School of Intercultural Studies (including A.S. fee)						
Master's Programs and specials*			362	362	362	50
Doctor of Philosophy			703	703	703	703
Doctor of Missiology			703	703	703	703
Talbot School of Theology (including A.S. fee)						
Master's Programs and specials			362	362	362	50
Doctor of Education			703	703	703	703
Doctor of Ministry			185	185	185	185
Doctor of Philosophy			703	703	703	703
Rosemead School of Psychology (9-16 units)			(1-8, 17+ units)			
(including A.S. fee)						
Master of Arts and specials	8,426	16,852	703	703	703	703
Doctor of Philosophy	8,426	16,852	703	703	703	703
Doctor of Psychology	8,426	16,852	703	703	703	703

*Semester Audit Fee charged regardless of credit course load. † Auditing graduate courses in the School of Business is subject to approval.
Because the 2003/2005 catalog covers both the 2003/2004 and the 2004/2005 academic years, this section in the supplement to the catalog contains financial information pertaining only to the 2004/2005 academic year.

Biola University seeks to provide a quality education for all its students at the most reasonable cost possible. As a private, non-profit institution, Biola University receives no support from taxes or other public funds. Tuition paid by the students does not cover the costs of providing a quality education. Consequently, every student who attends Biola University receives a substantial subsidy made possible by the gifts of alumni, individual friends, interested churches and, in a few cases, businesses and corporations.

The expenses of students at Biola University are shown in the following schedules. The University reserves the right to change all student charges, modify its services, or change its programs of study should economic conditions, curriculum revisions or national emergency make it necessary to do so.

APPLICATION FEE

An application fee of \$45 must accompany each application. This fee is non-refundable. Applications for spring received after January 1, or for fall received after June 1 must be accompanied by a fee of \$55 rather than \$45.

ROOM

Per year in residence hall.....\$3,300-\$3,750
Per semester\$1,650-\$1,875

MEAL PLAN

Meal Tickets (required for all undergraduate resident students)
Per year\$2,290-\$3,050
Per semester\$1,145-\$1,525

GRADUATE HOUSING RATES

Biola owns and leases apartments in the local community to provide housing for single and married graduate students. Some apartments are furnished and provide housing for single graduates at a per person, per month rate which is based on the number of occupants per bedroom. Unfurnished one- and two-bedroom units located in two complexes near campus provide housing for couples and singles at a per apartment, per month rate. For information on availability, locations and rates contact Auxiliary Services at grad.housing@biola.edu or at (562) 944-0351, extension 5814.

GENERAL FEES

(In addition to tuition, only as applicable to the individual student)

*Enrollment Deposit (non-refundable)

Undergraduate	\$100.00
Graduate Psychology	100.00
All other programs	50.00

**Upon notice of acceptance, an enrollment deposit is required. This amount is applicable toward the total expenses during the student's last semester of enrollment, but is forfeited if the applicant fails to report for the semester for which application was made, or does not complete a departure card during the final semester.*

Late Application Fee.....	55.00
Room Reservation Deposit	\$100.00
Readmission Application Fee	15.00
Biola English Placement Exam make-up late fee	15.00
Biola English Placement Exam (English Language Studies Program students only) Challenge	25.00
Late Registration — Any time after scheduled registration	45.00
Late "Promise to Pay" fee.....	45.00
Pre-registration but before end of semester	20.00
Late Non Pre-registration Fee	45.00
Special Registration Fee	45.00
Change of Class Schedule	
Add/Drop	5.00
Late Add/Drop	15.00
Cap and Gown Fee	
Undergraduate	25.00
Graduate	40.00
Replacement Diploma Fee.....	40.00
Vehicle Registration (per semester)	100.00
Campus Safety Fee	
La Mirada campuses (per semester)	50.00
Non-La Mirada campus (per semester)	10.00
Returned Check Fee (per occurrence)	20.00
Transcript Fee	
Official (per copy)	6.00
Unofficial/Student (per copy)	3.00
Rush Transcript.....	10.00
Graduation Petition Late Fee.....	100.00
Health Insurance Plan**	
Fall estimate	309.00
Spring estimate	309.00

***Required of all students taking seven units or more unless a "proof of insurance card" is filed at the time of registration.*

SPECIAL FEES — UNDERGRADUATE

There are special fees for specific labs, clinics, physical education/recreation and camping courses, etc. See course descriptions for fees.

Chorale Fee (per semester)	125.00
Class and Laboratory Fees (varies)	\$8.00-450.00
Business Application Fee	20.00
Nursing Application Fee	25.00
Nursing Late Application Fee	10.00
Nursing Liability Insurance (per year)	14.50
Nursing Activity Fee (per year)	15.00
Nursing Skills Lab Fee (Level 1 only)	15.00
Clinical Nursing Fee (per semester, Level 2 & 3)	10.00
RN/LVN Nursing Challenge Examination (per theory & per clinical challenge)	50.00
Nursing Achievement Tests (per semester)	15.00
Distance Education Fee.....	15.00-150.00
Proctored Exam Fee	20.00
Credit for Prior Learning (CPL) Credit Evaluation Fee (per evaluation)	50.00
SICS Community Enhancement Fee	90.00

SPECIAL FEES — GRADUATE

Talbot New Student Fee	\$50.00
Biola English Placement Exam make-up late fee	15.00
Biola English Placement Exam (English Language Studies Program students only) Challenge.....	25.00
M.B.A. Program Fee (per trimester)	40.00
Doctor of Ministry Program	
Enrollment Deposit per course (non-refundable) ..	\$100.00
Late Enrollment Fee	100.00
Late Project Fee.....	50.00
Dissertation Fee	992.00
Graduate Psychology Program	
Admissions Personal Interview Fee (non-refundable)	\$75.00
Professional Growth Fee (per semester)	500.00

(Terminal M.A. students are required to pay the Professional Growth fee for three semesters. Students in the Psy.D. or Ph.D. programs pay the fee for a total of 10 semesters, including those students who enter Rosemead with transfer credit.)

Thesis/Dissertation Binding/Microfilming	
Binding (per copy)	\$20.00
(University requires four copies)	
Personal binding (per copy) (optional)	20.00
Microfilming/Indexing (one copy required)	
Doctoral dissertation	60.00
Master's thesis.....	40.00

Copyright — dissertation or thesis (optional)	
Doctoral Dissertation.....	45.00
Master's Thesis	45.00

MUSIC FEES

Private Study Per Unit	
One unit guarantees a minimum of 13 one half-hour lessons for the semester. Fee includes the privilege of using practice room one hour per day per unit.	
Music Majors: One Unit	
(one half-hour lesson per week)	\$260.00
Recital Fees	
Fees range from \$25.00 to \$40.00 depending upon length of recital, length and complexity of printed program required. Complete information available in the music office.	
Class Instruction	
Voice or Guitar	\$60.00
Electronic Piano Lab (two hours per week)	90.00
Choral	125.00

TYPICAL COSTS

The combination of tuition, fees and associated expenses at Biola University is sufficiently high that it is necessary for students to carefully calculate their financial resources and costs. The following estimated student budget reflects the average cost to full-time students for the 2004-2005 academic year (nine months):

1. Undergraduate

(Based on 12 units per semester)	<i>With</i>	<i>On</i>	<i>Off</i>
	<i>Parents</i>	<i>Campus</i>	<i>Campus</i>
Tuition & Fees	\$20,932	\$20,932	\$20,932
Room & Board	3,168	6,800	8,172
Books & Supplies	1,000	1,000	1,000
Personal/Misc.	1,656	1,476	1,800
Transportation	864	612	990
Campus Safety Fee	100	100	100
TOTAL	\$27,720	\$30,920	\$32,994

2. Graduate: Master's Programs and Specials

(Based on 9 units per semester)	<i>With</i>	<i>On</i>	<i>Off</i>
	<i>Parents</i>	<i>Campus</i>	<i>Campus</i>
Tuition & Fees	\$6,516	\$6,516	\$6,516
Room & Board	3,168	6,800	8,172
Books & Supplies	1,000	1,000	1,000
Personal/Misc.	1,656	1,476	1,800
Transportation	864	612	990
Campus Safety Fee	100	100	100
TOTAL	\$13,304	\$16,504	\$18,578

3. Graduate: Master's Programs and Specials

(Based on 12 months)	<i>With</i>	<i>Off</i>
	<i>Parents</i>	<i>Campus</i>
Tuition & Fees	\$10,908	\$10,908
Room & Board	4,224	10,896
Books & Supplies	1,000	1,000
Personal/Misc.	2,208	2,400
Transportation	1,152	1,320
Campus Safety Fee	100	100
TOTAL	\$19,592	\$26,624

3. Doctoral — Ph.D. and D.Miss.

(Based on 9 units per semester)	<i>With</i>	<i>On</i>	<i>Off</i>
	<i>Parents</i>	<i>Campus</i>	<i>Campus</i>
Tuition & Fees	\$12,654	\$12,654	\$12,654
Room & Board	3,168	6,800	8,172
Books & Supplies	1,000	1,000	1,000
Personal/Misc.	1,656	1,476	1,800
Transportation	864	612	990
Campus Safety Fee	100	100	100
TOTAL	\$19,442	\$22,642	\$24,716

4. Graduate Psychology

(Based on 9 units per semester)	<i>With</i>	<i>On</i>	<i>Off</i>
	<i>Parents</i>	<i>Campus</i>	<i>Campus</i>
Tuition & Fees	\$16,852	\$16,852	\$16,852
Interterm	2,109	2,109	2,109
Prof. Growth Fee	1,000	1,000	1,000
Room & Board	3,168	6,800	8,172
Books & Supplies	1,000	1,000	1,000
Personal/Misc.	1,656	1,476	1,800
Transportation	864	612	990
Campus Safety Fee	100	100	100
TOTAL	\$26,749	\$29,949	\$32,023

PAYMENT OPTIONS

A student's account must be current (no outstanding balances) prior to re-enrollment in subsequent sessions. Cost of tuition, room and board and special fees may be paid in one of the following ways:

Plan 1 — Payment of each session in full on or before the day of registration.

Plan 2 — A down payment at the time of registration with payment of any remaining balance by the first payment due date (October 15 — fall semester; March 15 — spring semester). Down payments include 60% of the balance of tuition, room and board, class fees and vehicle registration less confirmed financial aid plus 100% of insurance charges. No finance charges are assessed.

Plan 3 — A down payment as described in PLAN 2 with the remaining balance in three payments (October-December or March-May). A service charge of 1.5% per month of the first \$1,000 of unpaid balance and 1% per month of unpaid balance over \$1,000 is added at each billing to carry the account. All payments are due in the Student Accounting Office on or before the 15th of the month as indicated in the billing summary.

PERSONAL CHECKS

All personal checks submitted for any payment to the University for any charge or payment will have your student I.D. number written on them. If you prefer not to have your I.D. number written on your check, please submit your payment by cashier's check, money order or when appropriate (other than "mail-in" payments) in cash. University staff will write student I.D. numbers on checks where a student has not already done so.

DOWN PAYMENT

Minimum down payments¹ are calculated according to the following schedule:

	<i>Undergraduate</i> ¹ 12-18 units	<i>Master's & Special Programs</i> ^{1&3} 9 units
On Campus	\$8,350	\$4,025
Off Campus	\$6,310	\$1,985
1-3 units	100%	100%
4-6 units	75%	75%
7 units and above	60%	60%

	<i>Ph.D. & D.Miss.</i> ^{1&3} 9 units	<i>Graduate Psychology</i> ² 9-16 units
On Campus	\$5,866	\$8,907
Off Campus	\$3,826	\$6,357
1-3 units	100%	100%
4-6 units	75%	
7 units and above	60%	
4 units and above		75%

Notes:

1. Down payments include the amounts shown on this schedule plus the applicable percentages for class fees. In addition to the above, charges for vehicle registration and health insurance must be paid in full at the time of registration.

2. Down payments in the graduate psychology program include the amounts shown on this schedule plus the applicable percentages for class fees. In addition to the above, charges for vehicle registration and health insurance must be paid in full plus 75% of the applicable Professional Growth Fee at the time of registration.

3. Assumes 9 units per semester.

FINANCE SERVICE CHARGE

A service charge of 1.5% per month of the first \$1,000 of unpaid balance and 1% per month of unpaid balance over \$1,000 is added at each billing to carry the account. Transcripts (official and unofficial) are withheld if a student has an outstanding obligation to the University or is in default on any government based loans. All payments to a student's account after enrollment should be addressed as follows:

*Accounting Department
Biola University
13800 Biola Avenue
La Mirada, CA 90639-0001*

In addition, to insure timely processing, the student name and ID number must be clearly noted on all payments. A student is not registered and cannot attend classes until satisfactory financial arrangements have been made with the Student Accounting Office.

REFUNDS — WITHDRAWAL

Inasmuch as faculty engagements and other commitments are made by the University for the entire year in advance, the following refund schedule has been established in order that the University and the student may share the loss equitably when it is necessary for a student to withdraw from school:

Fall and Spring Semester Refund Policy

Withdrawal within the first two weeks of classes:

1. Tuition — full amount, less enrollment deposit (students with six or fewer units, \$25; auditors, \$20).
2. Room — end of the month in which the student officially checks out of the residence hall.

Withdrawal after the second week and before the end of the eighth week of classes (except for special programs):

1. Tuition — pro-rated as of end of week in which student withdraws.

Week 3 — 80% Week 4 — 74% Week 5 — 67%

Week 6 — 60% Week 7 — 54% Week 8 — 47%

Week 9 — (first-time students receiving federal aid) — 40%

2. Room — end of the month in which the student officially checks out of the residence hall.

Withdrawals after eighth week of classes:

1. Tuition — no refund.
2. Room — end of the month in which the student officially checks out the residence hall.

First-time students receiving Federal Student Financial Assistance are subject to the Statutory Pro Rata Refund as prescribed by federal law.

Interterm and Summer Session Refund Policy

1. Room and Board is pro-rated to the end of the week of official withdrawal.
2. \$25 of the tuition charge is considered a registration fee and is non-refundable.
3. Official withdrawal from Summer Session must be made through the Registrar's Office. Refund rates are determined by the date in which the written request for registration change or withdrawal was made. Refunds are subject to the following schedule:
 - First week — complete refund, except \$25 registration fee.
 - In a two week course — no refund the second week.
 - In a three or four week class, 30% refunded during the second week, none thereafter.
 - In five week classes, 58% the second week, 30% the third week, none thereafter.
 - Classes that do not fall within the regular session dates will still follow the refund schedule under the first session. All arranged courses follow the refund schedule of the first session.

No course may be dropped after its ending date, and no tuition will be refunded if a student unofficially withdraws after the final day to officially drop a class has passed. Class fees are not refundable after the second day of the session.

Tuition refunds for class changes (where applicable) will be made in the same manner as refunds for withdrawals (i.e., full refund within first two weeks of classes and pro-rated refund after second week until end of eighth week).

All refunds must be requested by properly completing and submitting a departure card or class drop form, the official withdrawal date determining the amount of refund. Class, laboratory, health, insurance, parking, activity and other fees are refundable only if withdrawal is on or before the final date of late registration.

Music fees are for private music lessons and are refundable in the same manner as tuition, except no refund after the sixth week.

OUTSTANDING BALANCES

As Biola is an educational institution, any balance owing on a student's account is an extension of credit by the University and is considered an educational loan within the meaning of section 523 (a) (8) of the U.S. Bankruptcy Code. If a loan becomes in default, Biola may disclose the default, along with other relevant information, to credit bureau organizations and turn the educational loan over to a collection agency for collection. Should this action be instituted by the University, there will be additional charges for reasonable collection of the balance due. All transcripts and diplomas shall be withheld until the outstanding amount is paid in full. An account is considered paid in full when all checks clear the bank.

REFUNDS — OVERPAYMENT

Payments to student accounts which result in a credit balance will be refunded upon request, or in accordance with cash management regulations as required by federal regulations for students having federal aid. Requests for adjustments to charges must be made within four months from the date of the student's statement on which the charge first appears.

SUPPLEMENT STATISTICS

SUMMARY OF UNIVERSITY ENROLLMENT FALL SEMESTER 2003

Undergraduate Programs

<i>Classification</i>	<i>Men</i>	<i>Women</i>	<i>Total</i>
Freshmen	287	527	814
Sophomores	272	418	690
Juniors	253	439	692
Seniors	296	516	812
Special Students	0	4	4
Adult Degree Program	196	227	423
English Language Institute	28	14	42
Totals	1332	2145	3477

Graduate Programs

<i>Classification</i>	<i>Men</i>	<i>Women</i>	<i>Total</i>
School of Arts & Sciences	42	153	195
Special (Credential)	12	30	42
Talbot	604	204	808
SICS	83	100	183
Rosemead	38	79	117
M.A. Apologetics	126	27	153
M.A. Organizational Leadership	61	36	97
M.A. Science/Religion	4	0	4
School of Business	14	4	18
Totals	984	633	1617
Grand Total	2316	2778	5094

SUMMARY OF UNIVERSITY GRADUATING CLASS 2002/03 ACADEMIC YEAR

Undergraduate Programs

Bachelor of Arts Degree	380
Bachelor of Science Degree	298
Bachelor of Music Degree	8
Undergraduate Total	686

Graduate Programs

<i>Talbot School of Theology</i>	
Master of Arts	69
Master of Divinity	44
Master of Theology	7
Doctor of Ministry	5
Doctor of Philosophy	6
<i>School of Arts and Sciences</i>	
Master of Arts in Education	53
<i>School of Professional Studies</i>	
Christian Apologetics	34
Organizational Leadership	21
<i>School of Intercultural Studies</i>	
Master of Arts in Intercultural Studies	17
Master of Arts in Teaching English to Speakers of Other Languages	14
Master of Arts in Applied Linguistics.....	3
Doctor of Philosophy	6
Doctor of Missology	1
<i>Rosemead School of Psychology</i>	
Master of Arts	19
Doctor of Psychology	18
Doctor of Philosophy	4
Graduate Total	310
Grand Total	996

GRADUATION RATE DISCLOSURE

Of the full-time, degree seeking, first-time freshmen who entered Biola University in the Fall 1997 and the three years prior, the average graduation rate for the four years of cohort classes is 60.4%. This graduation rate is used to estimate the number of graduates from the incoming freshmen class who may complete their degree. Some of our undergraduate major programs, which contain our largest enrollments, are longer programs that may take five or more years to complete.

ANNOUNCEMENT OF COURSES



Courses listed in this supplement represent only those new or essential courses/programs. This supplement is to be used with the 2003/05 University Catalog.

NUMBERING OF COURSES

Courses numbered 100 to 299 are lower division (primarily for freshmen and sophomores). Courses numbered 300 to 499 are upper division (primarily for juniors and seniors). Courses numbered 500 and above are graduate level.

The course numbering system is designed to indicate the relative academic level of courses in this manner:

- 100-499 Undergraduate, baccalaureate level courses
- 500-700 Graduate level, normally indicating first through third year beyond baccalaureate.
- 800-999 Postgraduate level, indicating fourth year beyond baccalaureate.

In general, odd-numbered courses are given in the fall and even-numbered courses are offered in the spring. Courses ending in zero usually are offered each semester or either semester. Not all courses are offered every year.

The units of credit are indicated by the number in parentheses after each course title.

The University reserves the right to withdraw any courses for which there is insufficient registration or lack of faculty resources.

SPECIAL NOTE

Biola University reserves the right to change any and all student charges, modify its services, or change its curriculum or programs of study should economic conditions, curricular revisions, or other relevant factors make it necessary or desirable to do so. While every effort is made to insure the accuracy of the information in this catalog, Biola University has the right to make changes at any time without prior notice.

GENERAL INFORMATION

SPECIAL PROGRAMS

All students participating in special programs must complete the Special Programs registration form (available at the Office of the Registrar or at Smart Stop). The faculty advisor for the program will help students determine their coursework. Coursework taken through special programs does not count toward resident units at Biola for a major or minor.

AUSTRALIAN STUDIES CENTRE (ASC)

Australia is a postmodern metropolis able to bridge philosophies, cultures and even continents—a place now known for its more contemporary styles of painting, literature, and other arts. ASC seeks to prepare students to live the Christian life in a world that is religiously and culturally pluralistic, whether in Australia, North America, or other parts of the world. Students are encouraged to think through their role as kingdom builders in a Western world that is increasingly secular, both intellectually and culturally. They are further challenged to grapple with the meaning of being salt and light in the culture-shaping arena of the professional performing artist.

ASC is designed to integrate the firsthand observation and study of Australian culture, history, religion and politics, together with experiential service learning and formal instruction in the arts. The program is comprised of one seminar course designed especially for ASC students, and three or four electives chosen from the list of courses at Wesley Institute for Ministry and the Arts in Sydney. ASC students will travel throughout Australia, visiting parks and population centers that influence the public discourse in the country. Students will have opportunities to discuss what it means to be a Christian artist and to better understand their own calling.

For more information, contact Dr. Sue Russell (sue.russell@biola.edu, ext. 5675) in the School of Intercultural Studies. Also visit www.bestsemester.com.

CREATION CARE STUDY PROGRAM (CCSP)

Students attend the Creation Care Study Program in the fall or spring semester. The purpose of CCSP is to provide Christian-based undergraduate education that is cross-cultural and interdisciplinary, with a focus on the welfare of all God's creation, both human and nonhuman, through the sustainable stewardship of the earth's interconnected systems.

The CCSP mission is accomplished by the interconnected dimensions of ecology, theology, culture, and Christian discipleship. An opportunity to interact with community leaders, work with non-government organizations, live among the Belizean people and explore the remarkable natural resources of Belize, including the second largest barrier reef in the world and the rich diversity of a tropical rainforest. Excursions to the Barrier Reef, Mayan ruins and other areas of interest in Belize, Mexico and Guatemala occur throughout the semester. Additionally, each semester students have opportunities for independent travel around Belize or other countries in Central America. CCSP also offers a similar semester-long educational experience in New Zealand. For information and an application, contact Dr. Murray Decker (murray.decker@biola.edu) in the Intercultural Studies Department.

THE SCHOLAR'S SEMESTER IN OXFORD (SSO)

The Scholar's Semester in Oxford, the "City of Dreaming Spires," allows students to engage in intensive scholarship within this historic seat of learning. Students work with academic tutors to hone their skills and delve into areas that interest them most, broadening their thinking by living and learning in this major crossroads of the academic world.

As the Oxford tutorial style differs from the North American system of education, many students find this a stimulating and challenging transition, requiring experience and maturity. The program is designed to be academically rigorous. Students are generally members of an Honors Program, although high-achieving, academically gifted students are also encouraged to apply (in their junior or senior year). Students select one primary tutorial, a secondary tutorial, and an integrative seminar. In addition, they participate in a special lecture program and attend Oxford Faculty Lectures.

Students enrolled in the SSO are granted Visiting Student status and as such are members of Oxford University through Wycliffe Hall. This gives them full access to the Bodleian Library and relevant faculty libraries, University lectures, as well as sports teams and social organizations. Wycliffe Hall is one of over forty-five colleges and halls that comprise Oxford University. As a theological college, Wycliffe Hall seeks to build up future Christian leaders from around the world. Students may be housed in Oxford City Centre, at St. Hugh's College, or in student lodgings in residential areas of Oxford.

Note: For spring 2004, tutorials will focus on Theology, Philosophy, Biblical Studies, and Religion. Beginning fall 2004, there will be additional opportunities for study in the liberal arts and social sciences.

For more information, contact Dr. Ed Wilshire (ed.wilshire@biola.edu, ext. 5588) in the History Department. Also visit www.bestsemester.com.

UGANDA STUDIES PROGRAM (USP)

The Uganda Studies Program offers an invaluable opportunity for studies in and about Africa, for authentic cross-cultural exposure, and for participation in the lively faith and worship of Global South Christianity. Studying at Uganda Christian University is a unique experience in the British lecture and tutorial style of learning.

Opportunities include academic classes taken alongside African students from the Honours College at Uganda Christian University. Students will take courses on the history and culture of East Africa, the religions and traditions of Africa, and African literature, as well as an elective of their choosing. Students participate together in a faith and practice seminar where they will process and apply their experience in Uganda.

The program will feature language study (Luganda) and home stays in the local community, as well as field trips to historical and cultural sites in East Africa. Students will join local campus groups in order to share and serve with fellow African students. These opportunities include working with Habitat for Humanity, volunteering with a local orphanage, and contributing to campus worship and missions.

For more information, contact Dr. Evanson Wamagatta (evanson.wamagatta@biola.edu, ext. 5545) in the History Department. Also visit www.bestsemester.com.

UNDERGRADUATE COURSES

COMMUNICATION STUDIES

Chair: Todd Lewis, Ph.D.

COURSES

COMMUNICATION DISORDERS MAJOR

The major in communication disorders is a pre-professional degree that provides the student with a foundation in normal communication and an understanding of the complexities of communication disorders. It is the aim of the department to set this knowledge within the framework of a Christian perspective and a focus on the individual rather than the disorder. Students completing this major should be fully prepared for the graduate work necessary for certification or credentials in the fields of Speech-Language Pathology, Audiology or Deaf Studies.

Emphases are offered in Communication Disorders and Deaf Studies. Students who are interested in Speech-Language Pathology or Audiology should declare the Communicative Disorders emphasis. Students who desire to go on to be interpreters for the Deaf or to work with the Deaf in some other capacity should declare an emphasis in Deaf Studies.

Overall, obtaining a degree in this major requires 47 units.

For the Communicative Disorders emphasis, students must take: 210, 318, 324, 325, 326, 327, 418, 422, 424, 425, 429, 439, 441, 442, 470, and INAL 302. In addition to these courses, highly recommended electives include: 328 & 444. Other electives include: 322, 440, 472, 478, 480, INCS310, PSYC320 & 412, & BIOS311.

For Deaf emphasis, students would take: 210, 322, 324, 325, 326, 327, 418, 424, 425, 439, 441, 442,

470, 472 INCS310 and INAL 302. In addition to these courses, highly recommended electives include: 328 & 444. Other electives include: 322, 440, 472, 478, 480, INCS310, PSYC320 & 412, & BIOS311.

Communicative Disorders and Deaf Emphasis courses:

210 INTRODUCTION TO HUMAN DISABILITIES (3)

Survey of various types of human disabilities with an emphasis on communication disorders. This class explores the roles of Speech-Language Pathologists, Audiologists, Physical therapists and Occupational therapists in working with people with disabilities. Open to all majors. Required of Communication Disorders majors.

318 NEUROLOGY & NEUROLOGICAL CONDITIONS (3)

An in depth analysis of the nervous system as it pertains to communication and communication disorders. In addition, various neurological disorders will be surveyed that can affect communication including, but not limited to, ALS, Parkinson's disease, stroke, brain tumor, etc.

322 THE DEAF AND DEAF CULTURE (2)

Explores primary issues related to the deaf and deaf culture. Topics covered include causes of deafness, methods of compensating for hearing loss, gestural languages used in deaf culture and characteristics of the deaf culture. Fee: \$40.

324 ANATOMY AND PHYSIOLOGY OF SPEECH (3)

Anatomy and physiology of the speech and hearing mechanisms. The normal processes of respiration, phonation, articulation, resonance and hearing are covered.

325 SPEECH AND HEARING SCIENCE (3)

Introduction to acoustics of sound and the physiology and acoustics of speech production and perceptions. Topics include voice, resonance, and individual speech segments as well as instrumentation for analyzing the acoustic and perceptual characteristics of speech and hearing.

326 SPEECH AND LANGUAGE DEVELOPMENT (3)

Normal development of speech and language in children in terms of syntax, semantics, phonology and pragmatics. Motor and cognitive development surveyed.

327 CHILDHOOD & ADOLESCENT LANGUAGE DISORDERS (3)

Study of delayed language development and childhood language disorders. Includes theories concerning etiology, classification, evaluation and therapy. Prerequisite: 210, 326.

418 MULTI-CULTURAL ISSUES IN COMMUNICATIVE DISORDERS (3)

Involves the assessment and intervention of students from multicultural backgrounds with speech and/or language difficulties. Attention paid to developing "cultural sensitivity" and an awareness of the cultural and bilingual influences on assessment and intervention decisions. The course is intended to prepare the student for effective and innovative work with clients from diverse populations. Prerequisite: 210.

422 NEUROGENIC COMMUNICATION DISORDERS AND DYSPHAGIA (3)

Covers assessment and treatment of cognitive/communication and swallowing disorders resulting from stroke, traumatic brain injury, degenerative diseases and other adult neurogenic disorders. Diagnoses include aphasia, apraxia, dysarthria, dementia and dysphagia. Prerequisite: 210, 318, 324.

424 AURAL REHABILITATION (3)

Review of management procedures used by professionals for the

rehabilitation/habitation of persons with hearing impairments. Includes speech reading, auditory training, hearing aids and other communication systems and assistive listening devices. Prerequisite: 210, 324, 325.

425 AUDIOLOGY (3)

Anatomy and physiology of the ear; hearing problems, testing and rehabilitation. Practical experience in pure tone threshold testing. Prerequisite: 210, 324, 325. Lab fee: \$15.

429 CLINICAL PRACTICUM: BIOLA SPEECH/LANGUAGE CLINIC (1-2)

Supervised experience working with persons with communication disorders in the Biola Speech Clinic. Permission of the department must be secured the semester prior to enrolling for this course. May be repeated for a total of six units. Prerequisite: 210, 441, 442 and departmental consent. Students must have completed 25 hrs. of observation prior to clinic.

439 ARTICULATION AND PHONOLOGICAL PROBLEMS (3)

Overview of the etiologies, diagnosis and remediation of articulation and phonological problems. Prerequisites: 210, 324, INAL 302.

441 DIAGNOSTIC METHODS (3)

Survey of procedures ranging from interviewing to formal and informal tests involved in the evaluation and assessment of speech, language, voice, cognitive and swallowing problems in children and adults. Prerequisites 210, 324. Lab fee: \$10.

442 THERAPEUTIC METHODS (3)

Introduction to general therapeutic approaches and specific techniques of habilitation and rehabilitation of speech, language, voice, cognitive and swallowing problems in child and adult populations. Prerequisites: 210, 324. Lab fee: \$10.

470 COMMUNICATION SEMINAR (1-3)

Various aspects and problems in the fields of communication.

472 INTERCULTURAL COMMUNICATION (3)

Relationship between communication and culture with emphasis on factors affecting the quality and processes of interpersonal communication between persons of different cultures or subcultures. (See also INCS 420.)

INCS 310 GENERAL LINGUISTICS (3)

Introduction to the basic concepts in the scientific study of language, major areas of linguistic analysis, and several subareas of the field, including language in society. Material from English and a variety of other languages is used to provide a broad perspective.

INAL 302 PHONETICS AND PHONOLOGY OF ENGLISH (3)

The study of the auditory discrimination, physical description, and systematic transcription of speech sounds, both standard and disordered, used in English and how these sounds are structured, organized and used. Some sounds from other languages are also included for comparison.

MASS COMMUNICATION

Chair: Craig Detweiler, M.F.A.

OBJECTIVES

The Mass Communications Department equips students to serve as observers, interpreters, creators and patrons of mass media. We offer students a thorough grounding in the theory, research and practices of Mass Communication. We begin with an understanding of the ancient arts and aesthetics inherent in storytelling. Students will learn the history of their discipline, developing the research skills and critical thinking necessary to recognize their position in relationship to critical junctures in Mass Com-

munications. Finally, students will polish and practice a particular craft. Our graduates will see their career and calling as comparable to the art of poets, painters, sculptors, historians, and politicians. They will be empowered to celebrate the innate, precious, God-given gift of life, the person and work of Jesus Christ, and the ongoing, surprising activity of the Holy Spirit. They will work out those enduring truths in the rapidly evolving, technologically driven, highly-competitive world of Mass Communications.

DEGREE PROGRAMS

Upon completion of the university baccalaureate and major requirements, the Mass Communication Department offers the Bachelor of Arts degree in three majors:

- Journalism
 - Film/TV/Radio
 - Mass Communication
- Interdisciplinary

Note: All Mass Communication majors must achieve a minimum grade of "C" in all major courses taken at Biola. Anyone receiving a lower grade must repeat the course and receive a "C" or better. The total number of units for major area credit from practicum, internship and directed research courses may not exceed nine units. Also, all Mass Communication Department majors are required to take the Biblical Studies 465 integration seminar called "Media Ethics" for Bible credit.

JOURNALISM

The Biola University journalism program is designed to blend attention to a traditional academic emphasis in critical thinking with concern for professional skills. This balance has the potential to prepare alumni to secure and retain employment in the profession as well as it prepares them to gravitate to places of professional leadership.

Responding to an industry trend toward convergence, the journalism major prepares students for a career in various areas of professional journalism work, including news - whether it is delivered by radio, television, print, or Internet - or for a career in public relations.

Students will enroll in a number of core courses and complement these with a number of elective courses. Students will move through classes, practicum experiences and internship activities with the goal of preparing to effectively make a transition from the classroom to the profession.

Students electing to take a **news** emphasis will complete a total of 45 units of which 24 must be upper division.

The 27 unit core in **news** includes: 106, 107, 110, 202, 225, 231, 305, 332, 433 and 461. In addition, students are required to enroll in a minimum of three practicums for a minimum of three units and a minimum of three units in internship. Twelve units of electives will be selected with the approval of a journalism advisor.

Students electing to take a **public relations** emphasis will complete a total of 48 units of which 24 must be upper division.

The 30 unit core in **public relations** includes: 106, 107, 111, 202, 225, 232, 305, 332, 389, 433, and 461. In addition, students are required to enroll in a minimum of three practicums for a minimum of three units and a minimum of three units in internship. Nine units of electives will be selected with the approval of a journalism advisor.

Note: PR students are encouraged to enroll in Business 230, Introduction to Marketing, as a general education elective, since it is a prerequisite to all marketing courses. PR students also would be well-served to consider enrolling in

additional business/marketing courses, including but not limited to Business 332, 337 and/or 453.

FILM-TELEVISION-RADIO

FILM/TV/RADIO MAJOR ADMISSION POLICY

The Entertainment Industry is a highly competitive, creative, and demanding business. Due to the increasing interest in the FTR major and our desire to offer the best education possible in keeping with our facilities, we regretably must limit the number of students accepted into this major.

Admission to FTR is separate from and contingent upon your admission to Biola University. Admission to Biola University does not guarantee admission into the FTR major of the Mass Communication Department. Applications to the FTR major will not be considered until after the applicant has been admitted to Biola University. Notifications concerning your acceptance to the FTR major will be processed by groups as listed on the application schedule page available from the Admissions Office.

After you have completed your application to Biola University, submit your application to the FTR major by the appropriate deadline. See the application schedule page.

Your application to the FTR major should include the following items:

1. Completed FTR Application Form.
2. Typed short answers to the questions on the second page of the Application Form.
3. Three references with email addresses.
4. Any examples of your work or accomplishments you would want us to review. Quantity is not necessarily correlated with quality. We prefer one good example.

Please be assured that media production experience is NOT a prerequisite for admission into the FTR major. Our program will show you how to use the tools. We are more interested in leadership ability, creative thinking, problem solvers, and dreamers of credible character.

The full department faculty will prayerfully review your application. Notification letters will be sent out by the deadlines listed in the schedule. You will be notified of your acceptance, placement on a waiting list or rejection.

If you have any questions about the status of your application, please call the department secretary at 562-903-4804 or write to:

Acceptance Committee
Mass Communication
Department
Biola University
13800 Biola Avenue
La Mirada, CA 90639

FTR students are encouraged to purchase a computer with video editing software. While we understand the financial strains of such equipment expenditures, we also recognize that this technologically driven major involves costs well-beyond the textbooks that serve as the essential tools for many other undergraduate departments. Contact the department for specific equipment recommendations.

A Film/TV/Radio major is 45 units, of which 24 must be upper division. Choose one of the concentrations listed below.

MEDIA MANAGEMENT

A media management concentration introduces students to the business principles that drive the entertainment industry. Media managers make the strategic decisions regarding what films get produced and what TV shows get broadcast. By combining classes in Mass Communication and

Business, students will be equipped to serve as producers or development and marketing execs, enroute to corporate management. Students who choose this emphasis must include: 202, 204, 358, 359 or 460, 433, 440, 456 and Business 211, 212, 220, 230, 328 and either MCOM 355 or MCOM 449, MCOM 470 or BUS 453, and MCOM 455 or BUS 434.

PRODUCTION

A production concentration offers students a thorough grounding in the creation of film, television or audio-based media. Students are encouraged to develop their technical skills, training for positions as director, cinematographer, gaffer, editor, sound designer, recording engineer, and/or production designer. Whether pursuing careers in the entertainment industry or media ministry, students will discover a spirit of cooperation and collaboration is essential. Students who choose this emphasis must include: 101, 102, 103, 104, 202, 204, 262, 320, 359 or 360, 440, 456, 460, 470 and 6 units of upper division mass communication electives.

SCREEN WRITING

A screenwriting concentration covers the fundamental elements of storytelling—from conception (the pitch and the outline), to execution (the script), to the all-important rewriting and polishing process. Through classes in the English department, students are encouraged to become vigorous readers. Students will also get a thorough grounding in the production process. Students who choose this emphasis must include: 101, 102, 103, 104, 202, 204, 320, 356, 366, 440, 447, 456, 470, ENGL 344 and either ENGL 220, 230, 240, 251 or 252 (in addition to the general education requirement).

MASS COMMUNICATION INTERDISCIPLINARY

If you have unusual career plans that don't fit well with one of the existing majors, the Interdisciplinary major may be just right for you. Begin by consulting with an advisor from the Mass Communication Department. Your advisor will help you choose appropriate courses. These may include courses from other departments. You will then complete a form (available from the Mass Communication Department) in which you describe career goals and give a rationale for each of the courses selected.

The form will be submitted to a committee made up of your advisor, the Mass Communication Department chair, and a third faculty member. The committee may accept the proposal as submitted, make minor changes before accepting it, or reject it. If accepted, the proposal becomes part of your graduation requirements.

In making its decision the committee will consider the following: (1) the proposed courses should prepare students well for the stated career objectives; (2) the proposal should focus study to a limited area that can be covered in depth; (3) the academic rigor of the proposal should be at least equal to that expected of other mass communication majors; and (4) whether or not these goals can be met better through another major.

Obtaining a degree with this major requires a minimum of 45 units, 24 of which must be upper division from the Mass Communication Department. Two specific courses, MCOM 458 and COMM 478, are required. A minimum of 27 units must be upper division. The interdisciplinary proposal must be submitted no later than the first semester of the junior year.

MASS COMMUNICATION MINOR

A Mass Communication Minor is offered with completion of a minimum of 21 units, 12 of which must be upper division. Must include MCOM 458 and COMM 478. Contact the Mass Communication Department for advisement regarding specific courses.

COURSES (MCOM)

101 THE ART OF STORYTELLING (3)

Creating poets via an introduction to the building blocks of storytelling: character, setting, plot. Students will read, analyze and create poetry, short fiction, non-fiction, drama, and film ideas. Special emphasis will be given to the history, art and aesthetics of storytelling. Fee: \$40.

102 VISUAL AESTHETICS (3)

Creating painters via an introduction to the building blocks of visual storytelling: camera and lighting. Students will learn how to light and photograph on set and on location, indoors and outdoors, through the use of various cameras and film stocks. Special emphasis will be given to production design and the use of color/contrast/movement. Fee: \$60.

103 INTRODUCTION TO TV AND FILM (3)

Creating sculptors via the building blocks of moving images: the editing of pictures and sound. Students will form groups to write, direct, shoot and edit short film and video projects: Fee: \$60.

104 HISTORY OF CINEMA (3)

Creating historians via a survey of the development of the motion picture. Films screened in the course will be analyzed from perspectives of auteur theory, genre theory and thematic criticism. Special emphasis will be given to cultural criticism locating films in their unique time and place. Fee: \$40.

106 CONVERGENT JOURNALISM – PRINT AND INTERNET (3)

A workshop course with two hours of class time and four hours of lab weekly. Covers the basic principles of news writing and presentation for print and internet. Students will make their work available for publication in *The Chimes* in both its print and Internet expressions.

107 CONVERGENT JOURNALISM – RADIO AND TELEVISION (3)

A workshop course with two hours of class time and four hours of lab weekly. Covers the basic principles of news writing and presentation for radio and television. Students will write, photograph, edit and deliver news stories for submission to *Eagle Vision* and *KBBK*. Lab fee: \$50.

110 CONTEMPORARY ISSUES IN MASS MEDIA (2)

The course is designed to help students thoughtfully explore the major issues of mass media in American society and in limited global contexts from legal, ethical, social, cultural, technical and fiscal perspectives. Students also will explore the relationship of the press and religion.

111 INTRODUCTION TO PUBLIC RELATIONS (3)

A survey course in which students explore the nature and process of public relations process as well as methods and professional issues. Public Relations is conceived as the "overall umbrella" under which come advertising, marketing, promotion, publicity, employee community, community relations, press relations, public affairs. In addition to exploring PR generally, the class will address both corporate and not-for-profit organizations as well as religious and mainstream operations.

202 INTRODUCTION TO MASS MEDIA (3)

A survey of mass media, including history, regulation, current scope, support systems, effects

and ethics of newspapers, magazines, radio, television, movies, records and books. Fee: \$40.

204 THE ENTERTAINMENT BUSINESS (3)

A survey of current industry practices in film, television, music and emerging technologies. Students will learn to research and analyze business shifts in a strategic, long-term manner. Special emphasis will be given to the unique ethical questions and biblical applications that arise within the Hollywood context. Fee: \$40.

225 INTRODUCTION TO PHOTOGRAPHY & PHOTO EDITING (2)

An examination of the basics of photography—editorial, graphic and technical. Students will learn to edit still photographs and prepare them for publications. Students will also produce still digital images and use them in mock-up brochure, newspaper, newsletter and magazine assignments. Lab fee: \$75.

231 REPORTING (3)

A laboratory-oriented course giving training and experience in news gathering and writing of news and feature stories for print and electronic media under time pressure. Introduction of copy editing techniques. Prerequisite: 106, 107. Lab fee: \$20.

232 WRITING FOR PUBLIC RELATIONS (2)

Intense examination and practice of writing for various types of publications, including but not limited to brochures, fliers, annual reports and news.

251 SOUND WORKSHOP (3)

An introduction to the sound medium as applied to radio, television and film. Lab fee: \$25.

262 DIRECTING FORTV AND FILM (3)

An introduction to the director's craft, rooted in choosing material, casting actors, and staging scenes. The rehearsal process will serve as the key component to filming and editing the finished scenes. Fee: \$40.

300 JOURNALISM PRACTICUM (1)

This course is open to students beginning in their sophomore year and continuing to be available through their senior year. Separate sections are offered for yearbook, newspaper, radio, television and Internet laboratories. Requires a faculty signature for enrollment. May be repeated for different areas.

305 PRINCIPLES, PRACTICES OF TRADITIONAL AND ONLINE INFORMATION GATHERING (3)

Fundamentals of gathering information for the mass media using traditional and online resources. Strategies for locating and evaluating information sources, including use of databases, public records, the Internet, and interview techniques. Lab fee \$20.

310 INTRODUCTION TO ANIMATION (3)

A hands-on introduction to animation techniques using paper or cel drawings, plastic (clay) modeling, and 2D and 3D computer animation.

320 ADVANCED STUDIES IN CRITICISM (3)

A detailed critical study of a particular auteur, genre, era, nation or theme. The course will be offered with a rotating series of subjects and professors focused upon film or broadcast history. May be repeated. Fee: \$40.

332 PRINCIPLES, PRACTICE OF EDITING AND DESIGN (3)

Exploration of aesthetics and design with emphasis on copy editing and makeup skills necessary for quality presentation of material in newspapers, magazines, newsletters and other jour-

nalistic venues. Extensive practice of copy editing with attention to style, grammar, punctuation, writing headlines, cutlines, selection of type, use of color and art. Fee: \$50.

335 ARTICLE WRITING (2)

The writing and marketing of non-fiction articles for newspapers and magazines. Religious and mainstream contexts explored.

336 BROADCAST JOURNALISM (3)

A laboratory course in radio and television journalism, including all aspects of writing and delivery of broadcast news programs and documentaries. Lab Fee: \$25.

347 PHOTOJOURNALISM (3)

Principles of still and motion photography for news coverage. Lab fee: \$50.

350 ADVANCED STUDIES IN MEDIA PRODUCTION (1-3)

Aspects of theory and practice in media production. May be repeated with different course content. Fee: \$40.

351 BROADCASTING ANNOUNCING & PERFORMANCE (3)

Theory and practice of professional announcing, news casting, sports announcing, interviewing and other performance for radio and television. Fee: \$10.

352 INTRODUCTION TO TELEVISION AND FILM PRODUCTION (3)

Introduces student to scripting forms, film and television cameras, lighting, editing, much more. Lab fee: \$40.

353 TELEVISION PRODUCTION (3)

Students write and serve on production teams to produce a variety of formats of television programs. Prerequisite: 352. Lab fee: \$50.

354 LITERARY JOURNALISTS (3)

The course examines the work of journalists who are consummate storytellers, endowing their work with a narrative structure and a distinctive voice. Coursework examines these marvelous

observers of life whose meticulous attention to detail and fact as journalists is wedded with the technique of the fiction writer. Students will read and critique articles and longer non-fiction written by journalists as well as interviews with the journalists about their craft. Includes an examination of films in which journalists and journalism have been portrayed. Fee: \$25.

355 BROADCAST PROGRAMMING & PROMOTION (3)

Includes audience analysis and consideration of various programming theories and techniques. Also promotion techniques for audience acquisition and retention.

356 SCREEN WRITING (3)

Writing of dramatic scripts for television or film with a special emphasis upon the basic building blocks of loglines, pitching, and structure (outline). Students will write a feature length film script or television special.

358 MOTION PICTURE/PRE-PRODUCTION (3)

The first course of a three-course sequence (358, 359, 452) in which a dramatic film will be produced. This course emphasizes the essential pre-production aspects including script development, budgeting, casting, set construction, and/or location surveys, and develops skills in using production equipment. Prerequisite: 352. Lab fee: \$50.

359 MOTION PICTURE PRODUCTION (3)

Principal photography will be done for the film project begun in 358. Emphasizes lighting, camera operation, sound recording, directing, etc. Prerequisites: 352, 358. Lab fee \$50.

360A INTERMEDIATE PRODUCTION: NARRATIVE (3)

The planning and creation of two short fiction film projects with a special emphasis upon collaboration. Students will form teams

of two and alternate in the crafts of writing, directing, cinematography, editing and sound design. Fee: \$100.

360B INTERMEDIATE PRODUCTION: DOCUMENTARY (3)

The planning and creation of two short documentary projects with a special emphasis upon collaboration. Students will form teams of two and alternate in the focus in the crafts of writing, directing, cinematography, editing and sound design. Fee \$100.

365 MULTI-TRACK RECORDING (3)

Covers multi-track recording techniques for music and audio processing, digital editing, manual and automated mixing. Student masters a CD as a course project. Prerequisite: 251. Lab fee: \$50.

366 INTERMEDIATE SCREEN WRITING (3)

Writing is rewriting. Students will rewrite a feature film script or television special. Special emphasis will be given to the creation of crackling dialogue and the crafting of powerful scenes. Prerequisite: 356.

389 ADVANCED PUBLIC RELATIONS (3)

Study of public relations theory and practice with writing press releases, research, handling press conferences and interviews, addressing internal and external-PR, working with executives, and "managing" public opinion with integrity. Contemporary professional issues are identified and explored.

392 PRINCIPLES OF ADVERTISING (3)

Advertising principles and techniques. The study of effective and ineffective forms of advertising. Applications linked to public relations, media events, marketing, and communication encounters. (Cross-listed with BUSN 392)

431 IN-DEPTH, INVESTIGATIVE REPORTING (3)

Further develops investigative reporting skill and applies it to specific areas including but not limited to government and public affairs, religion, business, education, sports. Prerequisite: 331. Lab fee: \$20.

433 MASS MEDIA LAW & ETHICS (3)

Study of theoretical approaches to the First Amendment as well as specific areas of concern to professional journalists such as defamation, privacy, fair trial, obscenity, copyright, shield laws, sunshine laws, etc. Exploration of applied professional ethics and contemporary professional issues of ethics for journalists.

440 MASS COMMUNICATION INTERNSHIP (1-3)

Supervised student work in a professional situation. Overseen by a faculty member. Department permission required. May be repeated for a maximum of six units.

445 EDITORIAL WRITING (2)

Examination of opinion writing such as editorials and columns. Review of the genre historically as well as a survey of some major contemporary practitioners with an eye to analytically reviewing the content, style and structure of their writing. Simultaneous examination of communication theory as it relates to persuasion and attitude change.

447 ADVANCED SCREEN WRITING (3)

Advanced work in writing dramatic scripts for television and motion pictures. Prerequisite: 356.

449 THE ROLE OF THE PRODUCER (3)

The producer makes a film or video happen. This course covers what the producer does to find financing, to manage the production process, and to market a film or video project. Highly recommended for anyone wishing to work in the film industry.

450 MASS COMMUNICATION PRACTICUM (1-3)

Directed practical experience in the various fields of mass communication. Departmental approval required. May be repeated for a maximum of six units.

451 AUDIO POST PRODUCTION (3)

Advanced techniques in miking, mixing, recording, and processing of sound for television and film post production. Both technical and artistic aspects are covered, with a strong laboratory emphasis. Prerequisite: 251. Lab fee: \$50.

452 MOTION PICTURE POST-PRODUCTION (3)

The final course in a three-course film production sequence (358, 359, 452). Emphasizes editing, music, sound effects, mixing, laboratory coordination, and distribution. Prerequisites: 352, 358, 359. Lab fee: \$50.

453 ADVANCED TELEVISION PRODUCTION (3)

The course gives intensive experience in professional level television production. Prerequisite: 353. Lab fee: \$50.

454 REVIEWING THE CREATIVE ARTS (2)

Examination of strategies and practice of reviewing the creative arts such as photography, dance, music, videos, film, books, architecture, drama with limited attention to major modern reviewers and critics. Students enrolled in the course will be required to participate in field trips to various artistic presentations and shows to serve as a basis for class discussion and writing assignments. Fee: \$25.

455 MEDIA MANAGEMENT (4)

Covers management strategies as applied to media companies, including radio and television stations, cable systems, motion picture production companies and companies in the emerging technologies.

456 SENIOR MEDIA PROJECT (3)

Student produces a project with advice and guidance from faculty. The project will represent the student's highest achievement in media production. It can be used as evidence of ability when seeking employment. Projects can include scripts, audio, video, motion picture, and other media. Lab fee \$50.

457 MASS COMMUNICATION THEORY (3)

Social scientific theory in mass communication with emphasis on practical usefulness of theories.

458 MASS COMMUNICATION RESEARCH (3)

Methodology for communication research, including sampling, questionnaire design, introduction to statistics. Students conduct survey research project. A major goal is to become adept at reading and evaluating research reports.

459 PRACTICAL & ETHICAL ISSUES IN COMMUNICATION CAREERS (3)

Covers ethical and moral problems related to employment, current issues in the industry, and career planning. See also BBST 465 Media Ethics.

460 ADVANCED PRODUCTION (3)

Students will perform a particular above-the-line function (producer, director, cinematographer, editor, sound designer, production designer) for an advanced production that will serve as a calling card/resume builder. Fee \$100.

461 PHILOSOPHY OF JOURNALISM (2)

A "capstone" class for journalism majors organized in a seminar style to examine press theory, social and cultural role of various types of journalism as well as technological trends and issues for modern journalism. Each student will be expected to develop a philosophy of journalism statement which integrates faith with craft.

463 PUBLIC RELATIONS CAMPAIGNS AND CASES (2)

An examination of corporate and not-for-profit public relations campaigns, cases, issues historically. An effort will be made to develop strategies for understanding their value to modern practitioners and developing an appreciation for the antecedents of modern standards and practices.

464 ADVANCED NONLINEAR EDITING (3)

In this course you will not only learn nonlinear techniques, but you will also learn advanced techniques in the art of seamless editing. Prerequisite: 352.

465 ADVANCED DIRECTING FOR TV AND FILM (3)

Film and television directors must master multiple disciplines while serving as a key creative decision-maker. This comprehensive class deals with the artistic, human, financial, and technical aspects of directing. Prerequisite: 262. Lab fee: \$40

470 MASS COMMUNICATION/JOURNALISM SEMINAR (1-3)

Various topics will be selected and offered on-demand. Possible topics include, but are not limited to: Investigative Reporting, Journalism Education, Publication Management, PR Fund Raising, Non Profit Public Relations, Journalism History, Writing for Publication, Event Planning, Public Affairs Reporting with specialties in areas such as Education/ Politics/ Religion/etc..

480 DIRECTED RESEARCH (1-3)

Individual research in an area of mass communication determined in consultation with the instructor. May be repeated for a maximum of three units. Permission of professor required.

GRADUATE COURSES

TALBOT SCHOOL OF THEOLOGY

Dean: Dennis Dirks, Ph.D.

MASTER OF THEOLOGY PROGRAM

For students in the Th.M program, a mentor fee of \$50 will be added to the courses listed below:

- TTBE 891 Research Seminar (3)
- TTTH 891 Research Seminar (3)
- TTNT 891 Research Seminar (3)
- TTOT 891 Research Seminar (3)
- ISCL 897 Research Seminar (3)

SCHOOL OF INTERCULTURAL STUDIES

Dean: F.Douglas Pennoyer, Ph.D.

A new graduate Certificate in Linguistics is being offered through the Department of TESOL & Applied Linguistics, School of Intercultural Studies. The Certificate in Linguistics provides students with a basic foundation in linguistic analysis as well as in practical methods for understanding and learning a new language and culture. Those who satisfactorily complete the program should be able to function in a variety of cross-linguistic contexts. See the department for advisement. The full details about the new program will be listed in the 2005-07 university catalog.

CERTIFICATE IN LINGUISTICS

Certificate Foundational Units (May be taken concurrently with program courses.)

- Bible or Theology.....3
- Introduction to Language and Linguistics3
- TOTAL**6

REGULAR PROGRAM

- SAL 521 Articulatory Phonetics3
- SAL 523 Introduction to Phonology3
- SAL 525 Introduction to Syntax3
- Field Methods (either of the following)3*
- SAL 652 Field Methods in Second Language & Culture Learning **OR**
- SAL 654 Field Methods in Linguistics.....6
- SAL Electives.....6
- PROGRAM TOTAL18***

**Presumes foundational courses have been fulfilled; otherwise, up to 24 units.*

APPENDIX

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ACADEMIC CALENDAR

March 1

Undergraduate application deadline for Fall
Undergraduate international application
deadline for Fall

March 17

ICS Information Session

April 15

Institute for Spiritual formation application
deadline for Fall
Ph.D. Intercultural Education application
deadline for Fall

April 19

Talbot Information Session
6-9 p.m.

April 26

MBA Summer trimester begins

April 30

MBA application deadline

May 3-May 28

Pre-registration; all continuing students

May 30

Move into summer housing

May 31

Memorial Day Holiday Observed
(Monday-no classes)

June 1

Graduate international application deadline
for Fall

SUMMER SESSION 2004

June 1-18

First session (3 weeks); undergraduate and
graduate courses

June 4-17

Doctor of Ministry Residency Classes

June 21-25

Psychology graduate comprehensive exami-
nations

June 21-July 23

Second session (5 weeks); undergraduate and
graduate courses

July 1

Graduate Education/Talbot application dead-
line for Fall

July 4-5

Independence Day Holiday
(Sunday) (Monday-no classes)

July 15

MOL application deadline

July 30

MBA Summer trimester ends

August 1

SICS/CSCP application deadline

August 9-13

Psychology graduate comprehensive exami-
nations

FALL SEMESTER 2004

August 18-20

University Faculty Conference

August 20

New students arrive on campus
English Placement Exam for all non-native
English-speaking students

August 21

International Student Orientation
Orientation for all new undergraduate stu-
dents
All resident students arrive on campus

August 21-25

Orientation and registration for new under-
graduate students

August 23-24

Registration for all students

August 26

Classes begin -- late registration
Claim resident hall room by noon

August 26-29

MBA Intensive Weekend

August 30

Convocation
MBA Fall trimester begins

September 6

Labor Day Holiday
(Monday-no classes)

September 8

Last day to complete registration

September 10

Last day to add new classes

September 13-17

Spiritual Renewal Week
(regular classes meet)

October 4

Faculty Town Hall Meeting

October 6

Day of Prayer
(special chapel with regular class schedule for
all students)

October 12 and 14

Talbot's Lyman Stewart Memorial Lectures

October 13

Final thesis draft for master's degrees due to
advisor (December graduates)

October 15

SICS Ph.D. application deadline

October 20-22

Torrey Memorial Bible Conference (special
schedule of workshops and meetings in place
of regular class schedule for all students)

October 22

Last day to withdraw from classes
Last day to receive a refund when dropping a
class

November 1

Talbot Ph.D./D.Min. application deadline for
Spring

November 1-12

Begin Academic Advising for pre-registration

November 7-8

University Day (7:30 a.m. to 4:00 p.m.)
Monday, regular classes meet - no exams

November 8

Talbot Information Session
6:00-9:00 p.m.

November 15

Institute for Spiritual formation application
deadline for Spring

November 15-December 17

Registration for Interterm and pre-registra-
tion for Spring semester

November 17

Final dissertations for doctoral degrees and
final theses for master's degrees due to librar-
ian (December graduates)

November 25-28

Thanksgiving recess
(classes resume 7:30 a.m., Monday,
November 29)

December 1

Undergraduate Admissions Early Action I
deadline
Graduate Education/Talbot application dead-
line for Spring, deadline to apply for
Interterm

December 8

First draft theses for master's degrees due to
advisor (May graduates)

December 10

MBA Fall trimester ends

December 13-17

Final Exam Week; undergraduate

December 15

Undergraduate/MA Organizational
Leadership application deadline for Spring

December 17

Final day of instruction
Mid-year commencements

INTERTERM 2005

January 1

New Year's Day Holiday
MA Apologetics, Missions Intercultural
Studies application deadline for Spring

January 3

Classes begin -- late
registration
MBA Spring trimester begins

January 15

Undergraduate Admissions Early Action II
deadline
Rosemead application deadline

January 17

Martin Luther King Day Observed
(Monday no classes)

January 21

Final day of instruction

SPRING SEMESTER 2005

January 22

English Placement Exam for all non-native
English speaking students

January 27-28

Orientation for new students and registration
for all students

January 31

Classes begin -- late registration
Convocation
Claim residence hall room by noon

February 9

Last day to complete registration

February 11

Last day to add new classes

March 1

Undergraduate application deadline for Fall

March 1 and 3

Robert Saucy Lectures

March 2

Day of Prayer
(special chapel with regular class schedule for
all students)

Undergraduate international application
deadline for Fall

March 9

Final thesis for master's degrees due to advi-
sor (May graduates)

March 9

School of Intercultural Studies
Information Session
5:30 - 7:00 p.m.

March 9-11

Missions Conference
(special schedule of workshops and meetings
in place of regular class schedule)

March 24

Last day to withdraw from classes
Last day to receive a refund when dropping a
class

March 25

Good Friday Holiday
(no classes)

March 25-April 3

Easter Recess
(classes resume 7:30 a.m., Monday, April 4)

April 4

Faculty Town Hall Meeting

April 8

MBA Spring trimester ends

April 14

Talbot Information Session
6:00 - 9:00 p.m.

April 15

Talbot & Ph.D. Intercultural Education appli-
cation deadline for Fall

April 18-29

Begin Academic Advising for pre-registration

April 25

MBA Summer trimester begins

April 30

MBA application deadline

May 1

Final dissertations for doctoral degrees and
final theses for master's degrees due to librar-
ian (May graduates)

First draft theses for master's degrees due to
advisor (December graduates)
School of Arts & Sciences Summer applica-
tion deadline

May 2-27

Registration for Summer Session and pre-
registration for Fall semester

May 23-27

Final Exam Week; undergraduate

May 27

Final day of instruction
Commencement- Graduate Students 6 p.m.

May 28

Commencement-Undergraduate Students
9 a.m.

SUMMER SESSION 2005

May 29

Move into summer housing

May 30

Memorial Day Holiday Observed
(Monday-no classes)

May 31-June 17

First session (3 weeks); undergraduate and
graduate courses

June 1

Graduate international application deadline
for Fall

June 20-24

Psychology graduate comprehensive exami-
nations

June 20-July 22

Second session (5 weeks); undergraduate and
graduate courses

July 1

Graduate Education/Talbot application dead-
line for Fall

July 4

Independence Day Holiday (Monday-no
classes)

July 15

MA Organizational Leadership application
deadline

July 29

MBA Summer trimester ends
MA Apologetics, Missions Intercultural
Studies application deadline for Fall.

August 8-12

Psychology graduate comprehensive exami-
nations